

**Merritt Island High School**  
**Band Booster Organization, Inc.**  
**Check Requisition**

Date: \_\_\_\_\_

Check made payable to: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Quote/Receipts Attached: Y\_\_ N\_\_

Event/Activity and description of item \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Budget Item \_\_\_\_\_

Requested By: \_\_\_\_\_

Authorized By:       President \_\_\_\_\_  
                          Accts Payable \_\_\_\_\_  
                          Other \_\_\_\_\_

**PLEASE ATTACH RECIEPTS/QUOTES**

To Be Completed by Treasurer

Date issued: \_\_\_\_\_

Check \_\_\_\_\_ Cash \_\_\_\_\_ Credit to Student Account \_\_\_\_\_

Mailed: \_\_\_\_\_ Received by: \_\_\_\_\_